



98th Annual REALTORS Home & Garden Show March 22 – 30, 2024

Expo Center at Wisconsin State Fair Park
8200 W. Greenfield Avenue, West Allis, WI

2024 EXHIBITOR MOVE-IN

Wednesday, March 20 – 7:00am to 10:00pm* (**ONLY DAY TO DRIVE-IN**)

This is the **ONLY** day you may drive directly on the show floor with a non-commercial pick-up truck/van/car.

The location of your booth on the floorplan indicates your assigned drive-in time frame (see attached).

Exhibitors who do not plan to drive in, but wish to begin set up on Wednesday, may do so using a cart**

or hand carrying during the hours posted above. **IF YOU PLAN TO DRIVE ONTO THE SHOW FLOOR FOR MOVE-IN YOU MUST ARRIVE AT THE EXPO CENTER (EAST DOCKS – ENTER AT GATE 1) DURING YOUR SCHEDULED TIME FRAME. IF YOU ARRIVE OUTSIDE OF YOUR SCHEDULED TIME FRAME, WE CANNOT GUARANTEE DRIVE IN.**

Thursday, March 21 - 8:00am to 10:00pm*

NO trucks, vans or cars will be allowed to drive inside the exhibit hall on Thursday.

Exhibitors may move materials into the exhibit hall on Thursday by using a cart** or hand-carrying during any of the hours posted above.

Friday, March 22 – 8:00am to 9:00am

Exhibitors may move materials into the exhibit hall by hand carrying only on Friday. All booths must be set up completely by 9:00 am. Facility doors open to the public at 10:00 am.

**Exhibitors may remain inside the exhibit hall for set up of displays until 10pm daily, but the exterior loading dock doors will be locked at 7pm daily.*

***Steel wheeled carts are not allowed in the exhibit hall. A limited number of carts will be made available to exhibitors through Valley Expo & Displays and are available on a complimentary first-come, first-served basis in the dock hallway (east side of bldg.)*

2024 EXHIBITOR MOVE-OUT

Saturday, March 30 - 7:00pm to 10:00pm

Monday, April 1 - 7:00am to 3:00pm

Tip! Avoid high traffic move out hours on Monday. Consider moving out on Saturday, March 30, immediately following close of the Show at 7:00 pm. You may continue to move out through 10:00 pm on Saturday.

Drive-ins by non-commercial pick-up truck/van/car during move-out will be at the discretion of facility public safety and based on the amount of traffic inside the hall when you arrive.

All items must be removed from your space by no later than 3:00pm on Monday, April 1 (including tapes and adhesives remaining under your flooring) or you will incur a late fee in the amount of \$500 per hour.